



MEDPROS OF AMERICA, INC.

THE COMPLETE HOME HEALTH AGENCY COMPLIANCE PROGRAM MANUAL

MEDICATION ADMINISTRATION

ADMINISTRATION

1. INTRAVENOUS ADMINISTRATION
2. MEDICATION ADMINISTRATION
3. DRUG REACTIONS
4. FIRST DOSE MEDICATIONS
5. MEDICATION ADMINISTRATION AND TRANSCRIPTION
6. MEDICATION MANAGEMENT
7. MEDICATION ORDERS
8. MEDICATION PROFILE "A"
9. MEDICATION PROFILE "B"

EVALUATION

1. LICENSE AND PROFESSIONAL STANDARDS

HIGH RISK MEDICATION

1. HIGH ALERT MEDICATION MANAGEMENT
2. HIGH RISK HIGH ALERT MEDICATION LIST
3. LIGHT SENSITIVE MEDICATION POLICY
4. LIST OF LIGHT SENSITIVE MEDICATION

MONITORING

1. ADVERSE DRUG REACTION REPORTING FORM
2. ADVERSE DRUG REPORT FORM
3. AMINOGLYCOSIDE DOSING CONSULTATIONS
4. ANTICOAGULATION FLOWSHEET
5. ANTICOAGULATION MONITORING
6. CREATININE LEVEL ASSESSMENT
7. MEDICATION ERROR ANALYSIS TOOL
8. MEDICATION ERRORS
9. MEDICATION INADVERTENT INCIDENT REPORT FORM
10. POTENTIAL ADVERSE DRUG REPORT FORM
11. RENAL DOSING ADJUSTMENTS
12. THERAPEUTIC DRUG MONITORING
13. THERAPEUTIC DRUG MONITORING WORKSHEET

ORDERING AND TRANSCRIBING

1. DOCUMENTATION AND THE USE OF ABBREVIATIONS, ACRONYMS AND SYMBOLS
2. DRUG COMPOUNDING
3. MEDICATION ORDERS - PHARMACY
4. PHYSICIAN SIGNATURE DEA NUMBERS
5. QUESTIONABLE MEDICATION ORDERS
6. UNACCEPTABLE ABBREVIATION AND SYMBOL LIST

PREPARING AND DISPENSING

1. CONTROLLED DRUG DISTRIBUTION
2. DRUG DISTRIBUTION
3. DRUG PRODUCT DEFECTS
4. ENTERAL NUTRITION PRODUCTS
5. LABELING STANDARDS
6. LAFW'S OR BARRIER ISOLATORS
7. LAMINARE AIRFLOW HOOD MAINTENANCE
8. MEDICATION PREPARATION
9. MEDICATION RECALL
10. NIGHT MEDICATION LOCKERS
11. PARENTERAL NUTRITION GUIDELINES
12. PARENTERAL NUTRITION PROTOCOL
13. PHARMACIST ORDER VERIFICATION
14. PHARMACY COMMUNICATIONS FORM
15. PHARMACY NIGHT LOG
16. STERILE ADMIXTURE
17. UNIT DOSE DISTRIBUTION SYSTEM
18. UNUSABLE AND OUTDATED DRUGS

SELECTION AND PROCUREMENT

1. FDA APPROVED DRUGS FOR NON-FDA APPROVED USE
2. FORMULARY ADDITION DELETION REQUEST FORM
3. LOANING AND BORROWING MEDICATION FOR EMERGENCY PURPOSES
4. NON-FORMULARY DRUG REQUEST FORM
5. PROCUREMENT OF MEDICATIONS

STORAGE

1. CONCENTRATED ELECTROLYTE SOLUTIONS AND OTHER DRUG CONCENTRATIONS
2. CONTROLLED SUBSTANCES - PHARMACY
3. DECREASING MEDICATION ERRORS
4. DISPOSAL OF CONTROLLED SUBSTANCE PATCHES
5. DRUG PROCUREMENT INVENTORY CONTROL
6. FLOOR STOCK
7. INSPECTION OF DRUG STORAGE AREAS
8. LOOK-ALIKE, SOUND-ALIKE MEDICATION MANAGEMENT
9. POISON CONTROL

PROVISION OF CARE TREATMENT AND SERVICES

1. CARDIOPULMONARY RESUSCITATION
2. FOOD-DRUG INTERACTION NOTIFICATION AND COUNSELING
3. HOME INTRAVENOUS INFUSION THERAPY
4. PATIENT PACKAGE INSERT
5. PHARMACIST ASSESSMENT OF PATIENTS